



Payline Information Session



A more human resource.™

Cost: \$70 per person

Duration: Half Day

Program Overview

Whether you are a new or existing Payline client, you will benefit from attending our half day information sessions.

This program is ideal for:

- All Payline clients

Learning Objectives

By the end of this session you will be able to:

- Appreciate the features and benefits of our product
- Understand the basic payroll process
- Interpret the variety of Payline reports available
- Recognise the timeframes for processing, payroll maintenance and EFT
- Navigate the web, including;
 - Employee Updates
 - Web Timesheets
 - Employee Self Service
 - EPS Online
 - Termination requests and confirmations

Prerequisites

- Nil

Click to register for Payline Information Session

For more information email learning@adp.com or call 1800 000 729