

Payforce Occupational Health & Safety Management



A more human resource.®

Cost: \$450 per person

Duration: Half Day

Program Overview

Whether it be through lost productivity, claim reimbursement or reduced staff morale, Occupational Health and Safety (OHS) issues have the potential to have a large impact on your business.

Through this course you will learn how to keep track of accidents, claims and hazards to help keep your workplace safe. Learn how to accurately report and monitor OHS requirements such as workplace hazards, claim costs, Lost Time Injuries (LTI) and monitor the effectiveness of your preventative measures.

This program is ideal for:

- OHS Professionals
- HR Professionals

Program Inclusions

- A comprehensive manual covering all aspects of the program
- An interactive experience where learning is enhanced

Prerequisites

- Recommended:
 - ADP's Payroll Fundamentals learning program or an understanding of payroll requirements and legislation
 - A working knowledge of HR Practices
 - Understanding of OHS and WHS requirements and legislation

Learning Objectives

By the end of this session you will be able to:

- Accurately report on workplace hazards
- Analyse workplace accidents
- Record Lost Time Injuries / No Lost Time Injuries
- Manage workers' compensation claims effectively
- Record claim costs
- Create linked recording of hazards, incidents, accidents and workers' compensation claims

Click to register for Occupational Health & Safety Management
For more information email learning@adp.com or call 1800 000 729