



Payforce General Ledger Interface



A more human resource.®

Cost: \$850 per person

Duration: One Day

Program Overview

Learn how to tailor reports to your own requirements and produce data that provides accuracy and flexibility in the format you need. Additionally, you will learn how to avoid manual handling of data and produce reports that are custom made to your business.

This program is ideal for:

- Payforce Administrators
- Payroll Professionals
- Finance Professionals

Program Inclusions

- A comprehensive manual covering all aspects of the program
- An interactive classroom experience where learning is enhanced
- Lunch and refreshments

Prerequisites

- Basic accounting knowledge

Learning Objectives

By the end of this session you will be able to:

- Explain common terms used in the General Ledger (GL) Interface
- Establish and maintain GL general parameters
- Create and maintain GL calculation and posting tables
- Run GL reports
- Troubleshoot GL reconciliations

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For more information email learning@adp.com or call 1800 000 729