



NZ Payforce Payroll Processing



A more human resource.®

Cost: \$850 per person

Duration: One Day

Program Overview

Payroll processing no longer needs to be a confusing and tedious process. Become confident in preparing and processing payroll from start to finish. Learn hints and tips to increase your efficiency in payroll processing.

This program is ideal for:

- Payroll Professionals
- System Administrators
- Payforce Administrators

Program Inclusions

- A comprehensive manual covering all aspects of the program
- An interactive classroom experience where learning is enhanced
- Lunch and refreshments

Prerequisites

- NZ Parameters, Utilities and New Hires learning program

Learning Objectives

By the end of this session you will be able to:

- Enter payroll data
- Create payroll transactions
- Explain the payroll and costing process
- Make payroll adjustments
- Perform rollbacks
- Process and interpret reports
- Create files for transmission
- Post entries to your General Ledger

Click to register for NZ Payforce Payroll Processing
For more information email learning@adp.com or call 1800 000 729