



NZ Leave and Holidays



Cost: \$250 per person

Duration: 2.5 hours

Program Overview

All employees working in New Zealand are legally covered by the Holidays Act (2003). The Act requires that employers provide a range of leave provisions to employees - annual holidays, public holidays, sick leave, parental leave and bereavement leave. There are different rules that apply for each type of leave.

This program is aimed at providing employers with an understanding of each leave type in order to calculate and approve leave requests, and fulfil their employer obligations.

In addition, this program will examine some of the common challenges involving a range of leave provisions in the workplace.

This program is ideal for:

- New payroll professionals
- Business owners
- HR professionals
- Experienced payroll professionals wanting updates on HR and payroll legislation

Program Inclusions

- An interactive learning experience
- Workbook

Prerequisites

- No prerequisites

Learning Objectives

By the end of this session you will be able to:

- Differentiate between Ordinary Weekly Pay and Average Weekly Earnings
- Provide an overview of annual holidays, public holidays, sick leave, parental leave and bereavement leave
- Manage the common challenges relating to employee leave entitlements
- Locate and access further information, tools and resources

Click to register for NZ Leave and Holidays

For more information email learning@adp.com or call 1800 000 729